

**MINUTES OF THE OTTERBOURNE PARISH COUNCIL PLANNING  
COMMITTEE MEETING  
HELD AT THE VILLAGE HALL AT 7:30 PM ON 17 FEBRUARY 2009**

**Present:** Cllrs Hudson (Chair), Oldham, Phillips, Zebedee and Barton-Britton.

**Members of the Public:** 1

**1. Apologies for absence.** Cllrs Andrews and Taylor

**2. Review achievements of actions in the Parish Plan.**

- a. The chairman reminded the meeting that the Parish Plan was a community document of which the Council was the custodian. It was a supporting document to the Village Design Statement, which had been adopted by WCC as one of its supplementary planning documents. A review carried out with Steve Lincoln of WCC in mid-2007 had calculated that 32% of the actions recorded in the Plan had been met.
  
- b. It was noted that since the review a number of other actions had been completed, which would be added to the 32% total and other improvements to the village by various bodies not necessarily identified in the Plan had occurred. These included:
  - i. Renewal and some relocation of Parish Notice-boards.
  - ii. Erection of 2 Countryside Access Boards.
  - iii. Rejuvenation of the Neighbourhood Watch scheme.
  - iv. Completion of Village Design Statement
  - v. Improvement to lighting and footpath to rear of church.
  - vi. Continual raising awareness with HCC and WCC of problems of increasing HGV traffic through village.
  - vii. Replacement of Play Park with wheelchair friendly facility and all weather approach path (for completion Spring 09).
  - viii. Improved wheel chair access to church and church room.
  - ix. Protection of Common and Recreation Ground against illegal incursions by vehicles and caravans.
  - x. Improvements to the pavement between The Old Forge and Coles Mede traffic island.
  - xi. Improvements to vehicle access, pavements and tree planting around Coles Mede "green".
  - xii. Production by Otterbourne C of E Primary School of a Travel Plan and the introduction of a walking bus,
  - xiii. Establishment of Chiltern private school for dyslexics.
  - xiv. Establishment of the once weekly Mini-Matts Parent and Toddler Group at the church room.
  - xv. Extension to the Village Hall which also benefits Chiltern School
  - xvi. Establishment of a successful annual village May Fair in support of the village church.
  - xvii. Improvement to the shop and daily supply of fresh vegetables in the village shop.

- xviii. The introduction of a twice-weekly free delivery service for the elderly by the village shop.
- xix. It was noted that the local scout group, which covers Otterbourne, was celebrating its 100<sup>th</sup> anniversary this year. It and other local guide groups provide out of school activities for children and young people.

### 3. Consider achievability of outstanding actions.

- a. It was considered that some of the actions in the original plan may have been over ambitious and difficult to achieve.
  - i. The establishment of a doctor's surgery in the village. An early trial in conjunction with a local residential home had been unsuccessful and there were no other likely sites in the village for a surgery. Computer communications and security of patient records was another problem for a satellite surgery as would be parking.
  - ii. Establishment of a directory of local services. (but the Village Welcome Pack would be amended to include some of these)
  - iii. Establishment of a directory of local businesses. (but the Village Welcome Pack would be amended to include some of these)
  - iv. Development of a strategic road and traffic policy for the local area.
- b. Other actions were considered more suitable for immediate action or investigation:
  - i. The introduction of a glass recycling collection service by WCC
  - ii. Pressing for a quieter road surface for the M3 near Otterbourne.
  - iii. Pressing for a pedestrian crossing near William's Garage.
  - iv. Explore possibility of an ecumenical group in the village.
- c. Additional actions which could contribute to the Plan, but were not specific actions with it, were suggested:
  - i. Place "Useful Information" articles in the Parish Magazine.
  - ii. The introduction of a occasional Community Transport Scheme to take elderly residents, who do not have their own transport, to a café/garden garden centre. (To be deferred for further consideration in 2010)

### 4. Set priorities for outstanding actions. The following items were identified for action.

- a. Write to WCC to press for a household glass recycling collection similar to that by Eastleigh Council. **ACTION Cllr Phillips.**
- b. Write to Highways Agency to press for resurfacing of M3 near Otterbourne with a quieter road surface. Local MP to be approached for support. **ACTION Cllr Hudson**

- c. Consult HCC highways as to the possibility of pedestrian crossing near William's Garage. **ACTION Cllr Oldham** - in conjunction with County Cllr Bailey and School Governors (Ref School Travel Plan)
  - d. Contact Rector to explore his views on the feasibility and practicability of establishing an ecumenical group. **ACTION Cllr Oldham.**
  - e. Investigate the possibility of including advice articles in the Parish Magazine. **ACTION Cllr Oldham**
  - f. Liaise with WCC over delivery of Actions template. **ACTION Cllr Hudson**
- 5. Consider whether and how village improvements not included in the actions should be recorded.** It was considered that improvements not included in the Plan should be recorded even if they were not actions within the 2004 Plan as it was a living document and not all improvements and initiatives could have been foreseen.
- 6. Consider how progress against the Parish Plan should be recorded.**
- a. It was considered that actions should be included in a computer spreadsheet that could also accommodate those items at paragraph 5b above.
  - b. To develop a trial spreadsheet and if acceptable prepare it for presentation at the Annual Assembly. **ACTION Cllr Oldham**

The meeting closed at 9:15 pm.