

**A MEETING OF ALLBROOK AND NORTH BOYATT PARISH COUNCIL
WAS HELD ON 23 MARCH 2011
AT CRESTWOOD SCHOOL AT 7PM**

PRESENT: Councillor Mrs Symonds (Chairman), Councillor Mrs Calder, Councillor Hawes, Councillor Smith and Councillor Mrs Sollitt.

81. APOLOGIES

Apologies for inability to attend the meeting were received on behalf of Councillor Mrs Cossey, Councillor Mrs Evans and Councillor Wall.

82. DECLARATIONS OF INTEREST

Councillor Mrs Symonds declared an interest in item 9 – Police Community Support Officers (PCSOs).

83. PUBLIC PARTICIPATION

The following matters were raised in this session:

Bus Stop and Shelter on Allbrook Hill

Mr. D Prior informed the Council that there was a smashed window in the bus shelter outside the Victoria Pub on Allbrook Hill and that he had witnessed buses not stopping at this bus stop. The Parish Clerk advised the Council that Eastleigh Borough Council (EBC) Highways and Councillor David Airey, Cabinet Member for Transport and Streetscene, would be contacted and asked to repair the damage.

Kebab Van on Pitmore Road

A member of the public voiced their concern over the Kebab Van on Pitmore Road. Members were advised that the license had been issued in error and EBC were currently in the process of removing the license and replacing the Kebab Van to another site in the South of the Borough. The Public were also concerned about the amount of rubbish generated from the van. The Parish Clerk would contact EBC Streetscene and ask for the local area surrounding Pitmore Road to be cleaned.

PCSO Officers

Concern was raised that PCSOs would only patrol selected areas of the Parish. It was felt that the whole of the Parish should be patrolled. Councillors informed members of the public that the contract with the Police Force regarding PCSOs would start on 1st April 2011. Within the contract the Parish Council could suggest areas to be patrolled.

Redevelopment of Allbrook's Cricket Pitch

An enquiry was made as to whether there was to be further development on the old cricket pitch in Allbrook. The Council was unaware of any development other than the Brendon Care Home development, but the Parish Clerk would contact EBC Planning department for confirmation.

Broomhill Allotment Waiting List

A member of the public informed the Council that she had applied for an allotment plot at Broomhill allotment but had been on the waiting list for a couple of years. When she inquired recently as to the status of her application, she was told that allotments were assigned to those who lived near them, despite the fact the member of public lived 3

minutes from this allotment. The Parish Clerk advised that Allbrook and North Boyatt Parish Council had no authority over the allotments currently, but were in the process of acquiring them. In the meantime the Parish Clerk would contact EBC Allotment department and request further information regarding the allotments waiting lists.

Woodside Avenue Pedestrian Refuge

An Allbrook resident voiced their concern over pedestrian safety when crossing Woodside Avenue, just past the Bosville junction. They requested a pedestrian refuge. The Parish Clerk informed the Council that they would put a request into EBC Highways.

84. MINUTES OF ALLBROOK AND NORTH BOYATT PARISH COUNCIL MEETING HELD ON 26th JANUARY 2011

RESOLVED: That the Minutes of the meeting held on 26th January 2011 be approved and signed by the Chairman as a true and correct record.

85. MATTERS ARISING

Developers Contributions: Notice Boards

The Council was advised that funding for two additional notice boards had been approved at the last Eastleigh Local Area Committee.

Developer Contribution: Traffic Warning Signs

The Parish Clerk informed the Council that other Parish Councils had been contacted concerning joint traffic warning signs, but there was little interest.

86. EASTLEIGH TRANSITION NETWORK

Members considered a presentation (attached to the minutes as appendix 1) by Mrs Liz Kent and Mr Richard Sauders from the Eastleigh Transition Network (ETN) which sought to update Members on the work of the Network.

Following the presentation there was a question and answer session.

The ETN explained that Highbridge Farm was a community cooperative of over 100 people growing vegetables in a field on Highbridge Farm just north of Allbrook. The ETN members had created a community farm on a 1.7 acre field on Highbridge Farm, owned by Mr Henry Russell. It was explained that there would be further land available as the community cooperative expanded. Membership to the cooperative was £10 a year and individuals were asked to donate at least 10 hours of their time a year.

Councillors asked whether all produce was consumed by those in the cooperative? The ETN advised the Council that the majority of goods were consumed by the cooperative as produce was sold at a third of supermarket prices. Any surplus was then sold to local businesses and at Eastleigh Market.

The ETN confirmed that they would be happy to provide tours of Highbridge Farm.

A member of the public noted that sustainable methods of travel was a key way of reducing one's reliance on fossil fuels. But they noted that future planning permissions needed to ensure that adequate provisions for sustainable methods of travel (i.e. bicycles) were put in place.

Members thanked ETN for their informative presentation and wished them luck in their future endeavours.

RESOLVED: the presentation was noted.

87. DEVELOPERS CONTRIBUTIONS – PLAY AREAS

Consideration was given to a report by the Parish Clerk on additional play areas in the Parish funded through developers' contributions.

Allbrook and North Boyatt Parish Council had £23,025.09 of available developer contributions to spend on children's play areas. Members discussed the need to have a consultation with children at local schools, scouting and guiding groups. It was agreed that the Parish Clerk would organise this and bring the responses to the next Parish meeting.

Residents noted their concern of new play areas due to the attraction they bring to older children during the evenings. The Council confirmed that the consultation would be open to all Parish residents and encourage them to share their views.

A suggestion was also put forward to develop the current play area by the Scout hut. The Parish Clerk was asked to explore the possibilities of developing that site and report back to the next meeting.

It was agreed that the Clerk would seek advice from the Community Safety Officer at Eastleigh Borough Council regarding new locations for the play area.

RESOLVED: That, the Parish Clerk

- a) would contact the local schools, scouting and guiding groups and for children to suggest potential play areas in the Parish;
- b) would research the possibility of developing the current play area near the Scout hut; and
- c) would seek advice from the Community Safety Officer at Eastleigh Borough Council regarding new locations for a play area.

88. ADVERSE WEATHER – GRIT BINS

Members discussed the report by the Parish Clerk on locations for new grit bins in the Parish.

It was agreed that new grit bins would be applied for in the following locations:

1. mid way up Pitmore Road;
2. at the bottom of Pitmore Road at the junction with Allbrook Hill; and
3. at the junction of The Paddock and Twyford Road.

RESOLVED: That, the Parish Clerk would apply for grit bins at the following locations:

- a) mid way up Pitmore Road;
- b) at the bottom of Pitmore Road at the junction with Allbrook Hill; and
- c) at the junction of The Paddock and Twyford Road.

89. WEBSITE

Members considered the report by the Parish Clerk on the final content of the Parish Council Website.

Councillors discussed topics that could be used for the 'Hot Topics' section of the website. It was agreed that the following would be the current 'Hot Topics': PCSO officers, grit bins, allotments and play areas.

Councillors also agreed that a useful links page should be added. Links would include Eastleigh Borough Council, current Planning Applications and local Scout and Guiding Groups.

RESOLVED: That, the

- a) content and structure of the website be approved;
- b) following issues were approved as hot topics: PCSO's, grit bins, allotments and play areas; and
- c) Parish Clerk should add an additional page to the website of useful links, such as Eastleigh Borough Council, current Planning Applications and local Scout and Guiding groups.

90. ALLOTMENTS

Members considered a verbal report by the Parish Clerk which sought to update Members on the transfer of Allotments from Eastleigh Borough Council to Allbrook and North Boyatt Parish Council. Members were advised that the Transfer Deeds had been delayed due to the changed name of the Parish Council.

Lincoln's Rise Allotment

Members were advised that the Parish Clerk had received the transfer deeds for Lincoln's Rise Allotments. Members authorised the signing of the transfer deeds.

Broomhill Allotment

Members were informed that the Parish Clerk was yet to receive the transfer deeds for Broomhill Allotments, but had been assured that they would be sent out in a couple of weeks. Members authorised the signing of the transfer deeds when they were received.

RESOLVED: That, the Council authorised the signing of the formal transfer deeds for Broomfield and Lincoln's Rise allotments.

91. PCSO CONTRACT

Members considered a report by the Parish Clerk and agreement for the provision of a Community Support Officer (CSO), which advised the Council on the terms and conditions for part funding a PCSO from April 2011.

The Council approved the terms and conditions of part funding a PCSO and authorised the signing of the agreement for the provision of a CSO.

Members questioned how many hours a third of a PCSO Officer would actually spend in Allbrook and North Boyatt every week.

Members requested that the PCSO Officer who would patrol the Allbrook and North Boyatt Parish Area attended every Parish Council meeting, where possible, and that this be added to the contract.

A Councillor questioned section three of the contract which stated that PCSOs would wear a Police Uniform and wished for the Parish Clerk to ascertain whether this meant CSO

uniforms and not Police Officer uniforms.

The Chairman asked members of the public and Councillors to offer a cup of tea or use of their facilities to PCSO Officers if they see them patrolling the local area.

RESOLVED: That, the Council approve the signing of the Agreement for the provision of CSO.

92. NEW BANK ACCOUNT

Members considered a report by the Parish Clerk on the new bank account for the Parish Council and Barclay's Bank terms and conditions.

RESOLVED: That:

- a) Allbrook and North Boyatt Parish Council appointed Barclays Bank PLC as the Council's bankers;
- b) the terms of the Barclays Customer Agreement were approved and the Bank's form of Appointment of Bankers was completed;
- c) all Councillors and the Parish Clerk were approved as authorised persons to:
 - i. enter into agreements with the Bank; and
 - ii. give instructions concerning the operation of the Parish Council's bank account;
- d) all bank transactions would be approved by two Councillors and the Parish Clerk and Full Council would be made aware of all transactions at the following Parish Council meeting;
- e) the Parish Clerk continue the administrative work in setting up the Community Account; and
- f) all Councillors would visit Barclays Bank in Eastleigh before Friday 22nd April 2011 to set up the account and provide their personal details form and formal identification.

93. IMPLICATIONS OF PLANNING IN ALLBROOK AND NORTH BOYATT PARISH COUNCIL

Members discussed whether a village design statement was necessary for Allbrook and North Boyatt Parish Council. Members agreed that it would be beneficial to receive a presentation at a later Parish Council meeting to explain the benefits and consequences of having a village design statement for the Parish.

RESOLVED: That, the Parish Clerk would organise a presentation at a later Parish Council meeting to explain the benefits and consequences of having a village design statement for Allbrook and North Boyatt Parish.

94. CORRESPONDENCE

Members considered a report by the Parish Clerk on correspondence received since the last meeting.

RESOLVED: That, the report be noted.

95. FINANCIAL MATTERS

a) Budget Monitoring to 23rd March 2011

The Parish Clerk circulated the Budget Monitoring report (attached to these minutes as appendix 2).

RESOLVED: the report was noted.

b) Expenditure

RESOLVED: the Council approved cheques 16 – 18.

c) Clerks Salary and expenditure

RESOLVED: the report was noted.

96. DATE OF ANNUAL PARISH MEETING

Members were advised that the next Annual Parish Meeting would be held on Wednesday 27th April 2011 at 7pm in Otterbourne Village Hall.

The Parish Clerk advised that every English Parish must have a Parish Meeting (Local Government Act 1972, s13(1)). The meeting consists of the local government electors registered for the area for which it is held. The meeting must be held each year between 1st March and 1st June and after 6pm in the evening.

It was an opportunity for the Parish Council and organisations within the Parish to report on their activities during the year. It was also an opportunity for residents to ask questions and provide feedback to all those groups.

97. DATE OF NEXT PARISH COUNCIL MEETING – ANNUAL GENERAL MEETING

Members were advised that the next Parish Council meeting would be the Annual General meeting, which would be held on Wednesday 25th May 2011 at 7pm in Crestwood College.

The meeting ended at 8.50p.m.

CHAIRMAN